

AHSEF Meeting Notes

Q1 2020 - 23rd February 2020

Attendees: Miano, Tanvir, Sitati, Mbaya, Muchina

Date: 23rd February 2020 at 11am CT

Location: Online Conference Call

Agenda

- a. How to increase engagement with those willing to contribute
- b. How to build on our previous work on behalf of MasterCard foundation for similarly-minded grant givers.
- c. Incorporating a culture of giving back amongst the recipients of AHSEF awards.
- d. Approving Director role descriptions
- e. Follow up conversation on our affiliations and relationships with the teams in Nairobi.

Notes

Meeting called to order by Sitati at 11.01 am CT. Agenda items read by Miano.

- Apologies from Sitati for not having sent the role descriptions. These will be sent on email for an electronic vote.
- Increasing engagement with those willing to contribute
 - Tanvir noted that there are a number of people who contribute regularly and suggested that the board should reach out to them to find out their motivations for doing so and share that with the wider community with the goal of encouraging others to contribute.
 - Sitati also noted that some people think that one has to contribute large sums to the fund in order to have an impact. He proposed that we can get a few examples of donors who have contributed smaller amounts regularly and highlight the impact of those contributions.
 - It was resolved that the board will reach out to a few donors and share their motivations/stories on our social media channels.
- How to build on our previous work on behalf of MasterCard foundation for similarly-minded grant givers.
 - Background - this was a honorarium to James who directed it to AHSEF.
 - It was suggested that the board write a report on the impact of the contribution to share with James and Mastercard
 - Additionally the board will follow up with Mastercard on whether they have other opportunities that would benefit students at Alliance. Tanvir took on the action item to reach out to a contact at Mastercard.

- Tanvir suggested that the board should also reach out to individuals/entities to contribute. Mbaya to get a list of foundations that may be willing to contribute and reach out in our networks to find contacts at those organizations
- Incorporating a culture of giving back
 - There was agreement that this overlapped with the first agenda item and that sharing the stories of those who have been giving and the impact of the contributions to the students would go a long way in incorporating a culture of giving back. It was also agreed that the board should highlight the track record of the foundation
- Descriptions of roles
 - Sitati to document the descriptions of the roles and shared them on email. Electronic vote to follow
- Follow up conversation on our affiliations and relationships with the teams in Nairobi.
 - Muchina to share MOU between OBC and the school.
 - Mbaya informed the board that the chapel project design is complete. Two fundraising events are planned this year. Old Boys currently engaged in the project may help open doors in the US. Suggested that we create info packs of the fund that would help the Old Boys pitch to the fund, one for people willing to contribute scholarships and another for those willing to contribute to capital projects.
 - Muchina and Mbaya are working on ensuring there is a close collaboration between the US and Kenya foundations
 - Potential for closer collaboration with Alliance Girls High School, likely in 2020. Sitati reiterated that we are more than happy to engage with them.
- Transition
 - Tanvir - Lots of new engagement from the new board members. Happy to stay longer if needed. Make sure we have quorum and are meeting the legal obligations of a 501c3 organization.
 - Sitati requested Mbaya to stay longer if possible given the work he's doing for OBC and AHSEF
- There being no other business, Sitati adjourned the meeting at 11.56am CT.

Actions

- Sitati to share role descriptions. Members will discuss and vote on them by email.
- Tanvir to get the contact information of past donors. Miano will work on drafting a note to send to them about their motivations and the impact of their contributions to be shared online.
- Tanvir to follow up with Mastercard contact about other opportunities. Muchina to follow up with James about Mastercard or any other leads.
- Mbaya to come up with a list of contacts in the US who may be willing to contribute. Miano, Sitati and Tanvir to follow up.
- Muchina to share MOU between OBC and the school.